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## TOWN OF NEW WINDSOR

211 High Street - P. O. Box 609  
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### Minutes - Council Work Session

April 18, 2016

**Present:** Mayor, Neal C. Roop, Council members – Dave Hoffman, Ed Palsgrove and Kimberlee Schultz. Also present, Town Manager, Frank Schaeffer, Water/Sewer contractor, Jack Coe, Town Secretary, Kalena Bartoszak and Town Attorney, Michelle Ostrander. There were 4 others in attendance.

**Call to Order** – Call to order at 7:00 P.M.

**Approval of March 21, 2016 minutes**– A Motion by Councilmember Hoffman, 2nd and approved 3-0.

**Town Council Vacant Position** – Candidate Sandra Wilkof Custen talked a little about herself and Council asked her questions. **A Motion by Councilmember Palsgrove to approve, it was 2<sup>nd</sup> By Councilmember Hoffman and approved 3-0.** Oath of Office was administered to Ms. Custen by Mayor Neal C. Roop and she immediately began her term which will run through May 2019.

**Town Council Committee** – Councilman Hoffman – public works, Councilman Palsgrove – Water/Sewer, Councilwoman Schultz – Economic Development, Councilman Smith – Public Safety, Councilwoman Custen – Community Enhancement. Councilman Hoffman will continue to be liaison to Planning Commission.

**Planning Commission Reappoint Member** – A Motion by Councilman Hoffman to approve the reappointment of Drew Strine for another 5 year term, 2<sup>nd</sup> by Councilman Palsgrove and approved 4-0.

**Resolution-No. 04-18-16 \$920,000 Bond Issuance and Sale for pump stations projects and sewer upgrade project for I&I** - A Motion by Councilwoman Schultz to approve, 2<sup>nd</sup> by Councilwoman Custen and approved 4-0.

**Disc Golf** - Roy Libdan and John Hawksford, Atlee Ridge residents did a presentation on putting a disc golf course in the back of Atlee Ridge walking trail and baseball fields. Discussed benefits and prices of disc golf. Roy also mentioned about New Windsor Beautification Day on Saturday, April 30 and Walk with the Mayor is Tuesday, April 19.

**FY17 Budget** - Town Manager reviewed the FY17 and will have hearing at work session in May. **A motion by Councilwoman Custen to introduce FY17 budget, 2<sup>nd</sup> by Councilman Hoffman and approved 4-0.**

**Streetscape Project Update**– Town Manager updated Council on Streetscape. Mayor and Town Manager met with SHA two weeks ago.

**Mayor** – Will be applying for grants. Lehigh meeting is next Tuesday.

**Councilmember Hoffman** – Mentioned a cat issue here in Town. Town Manager said we do have traps and loan them to residents.

**A Motion to adjourn the Work session was made at 8:57 p.m. by Councilmember Schultz, 2<sup>nd</sup> by Councilmember Custen and approved 4-0.**

Respectfully submitted,  
Kalena Bartoszak, Town Secretary