

TOWN OF NEW WINDSOR FY 2020 GENERAL FUND		FY-20 ADOPTED BUDGET MAY 1, 2019					
OPERATING BUDGET			July 18 to Jan. 19				
REVENUES	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20	
Taxes	0.2615 tax rate	0.2615 tax rate		0.2615 tax rate	0.2615 tax rate	No Change	
Amusement Tax	\$ 1,825	\$ 2,300	\$ 1,936	\$ 2,000	\$ 2,000	\$0	
Income Tax	166,722	181,000	\$ 61,315	183,000	\$185,000	\$2,000	
Personal Property	13,323	10,000	\$ 14,338	14,000	\$15,000	\$1,000	
Real Property	368,259	341,000	\$ 366,901	357,000	\$392,000	\$35,000	
TOTAL TAXES	\$ 550,129	\$ 534,300	\$ 444,490	\$ 556,000	\$594,000	\$38,000	
LICENSES & PERMITS							
Alcoholic Beverage License Fee	\$ 725	\$ 500	\$ -	\$ 500	\$500	\$0	
Cable Franchise Fee	14,319	12,000	\$ 10,093	13,000	\$13,500	\$500	
Carroll County Building Permits	824	200	\$ 881	250	\$1,000	\$750	
Carroll County Traders License	1,342	800	\$ 38	800	\$800	\$0	
Dog License	49	100	\$ 30	100	\$100	\$0	
Town Building Permits	270	100	\$ 105	100	\$100	\$0	
TOTAL LICENSES & PERMITS	\$ 17,529	\$ 13,700	\$ 11,147	\$ 14,750	\$16,000	\$1,250	
INTERGOVERNMENTAL							
County Bank Shares	\$ 500	\$ 500	\$ -	\$ 500	\$500	\$0	
County Road Grant	1,300	1,300	\$ 1,291	1,300	\$1,300	\$0	
County Town Program	57,412	57,000	\$ 60,561	60,000	\$63,000	\$3,000	
State Highway User Revenue	55,956	56,000	\$ 54,211	61,000	\$77,800	\$16,800	
State Aid for Police Protection	4,732	10,000	\$ -		NA		
TOTAL INTERGOVERNMENTAL	\$ 119,900	\$ 124,800	\$ 116,063	\$ 122,800	\$142,600	\$19,800	
SERVICE FEES							
Administrative Fees	\$ 2,800	\$ 500	\$ 2,200	\$ 500	\$3,000	\$2,500	
Impact Fees	6,300	500	\$ 4,950	500	\$6,500	\$6,000	
Zoning Appeals Fees	-	500	\$ -	500	\$500	\$0	
TOTAL SERVICE FEES	\$ 9,100	\$ 1,500	\$ 7,150	\$ 1,500	\$10,000	\$8,500	
MISCELLANEOUS							
Donations	\$ 1,240	\$ 200	\$ 345	\$ 200	\$200	\$0	
Interest Earned	2,214	1,600	\$ 640	1,500	\$1,200	(\$300)	
Rent	3,000	3,000	\$ -	3,000	\$3,000	\$0	
Cell Tower Lease	106,825	111,400	\$ 73,361	113,200	\$115,500	\$2,300	
Budget Surplus FY 2012						\$0	
Transfer From Reserve Funds						\$0	
TOTAL MISCELLANEOUS	\$ 113,279	\$ 116,200	\$ 74,346	\$ 117,900	\$119,900	\$2,000	
TOTAL GENERAL FUND REVENUE	\$ 809,937	\$ 790,500	\$ 812,950	\$ 812,950	\$882,500	\$69,550	

EXPENDITURES	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
LEGISLATIVE						
Conferences	\$ 4,701	\$ 3,500	\$ -	\$ 5,000	\$ 6,000	\$ 1,000
Dues	971	1,000	\$ 799	1,000	\$ 1,000	\$ 0
Mileage	573	200	\$ -	200	\$ 200	\$ 0
Professional Training & Enhancement	185	400	\$ 210	400	\$ 500	\$ 100
Council Salary	7,500	7,500	\$ 4,375	7,500	\$ 7,500	\$ 0
TOTAL LEGISLATIVE	\$ 13,930	\$ 12,600	\$ 5,384	\$ 14,100	\$ 15,200	\$ 1,100
EXECUTIVE	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Executive Salary				\$61,800	\$65,700	\$3,900
Conferences	2,262	3,000	\$ 515	3,000	\$ 3,000	\$ 0
Dues	981	2,000	\$ 959	2,000	\$ 2,000	\$ 0
Mileage	513	400	\$ 107	400	\$ 400	\$ 0
Profession Training & Enhancement	605	1,000	\$ 210	1,000	\$ 1,000	\$ 0
Advertisement	\$ 3,178	\$ 3,000	\$ 2,073	\$ 3,000	\$ 3,000	\$ 0
TOTAL EXECUTIVE	\$ 80,380	\$ 68,200	\$ 82,274	\$ 71,200	\$ 75,100	\$ 3,900
PROFESSIONAL SERVICE	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Audit Fees	\$ 12,300	\$ 12,000	\$ 11,250	\$ 11,250	\$ 11,500	\$ 250
Cable Fees Public Access TV	5,727	5,000	\$ 4,033	5,000	\$ 5,000	\$ 0
Election Board Salaries	0	0	\$ -	450	\$ 0	(\$450)
Codification Fees	1,540	3,000	\$ 1,195	3,000	\$ 3,000	\$ 0
Legal Fees	28,213	27,000	\$ 18,594	27,000	\$ 30,000	\$ 3,000
TOTAL PROFESSIONAL SERVICE	\$ 47,780	\$ 47,000	\$ 35,072	\$ 46,700	\$ 49,500	\$ 2,800
MUNICIPAL BUILDING	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Electric 209				\$ -	\$ 8,400	\$ 8,400
Electric 211	\$ 4,057	\$ 3,500	\$ 1,115	\$ 3,500	\$ 1,080	(\$2,420)
IT Support/Computers	6,391	7,000	\$ 4,428	11,000	\$ 7,500	(\$3,500)
Loan 209 High St.					\$27,300	\$27,300
Office Equipment/ Service Agreement	2,155	4,000	\$ 1,425	5,000	\$ 5,500	\$ 500
Office Expenses/Furniture	5,033	2,500	\$ 2,689	3,000	\$ 4,250	\$ 1,250
Office Supplies/ Machine Maintenance	2,458	5,500	\$ 1,625	5,500	\$ 5,500	\$ 0
Postage	2,058	2,500	\$ 955	2,500	\$ 2,500	\$ 0
Telephone	4,233	4,200	\$ 3,188	4,500	\$ 4,500	\$ 0
TOTAL MUNICIPAL BUILDING	\$ 26,385	\$ 29,200	\$ 15,425	\$ 35,000	\$ 66,530	\$ 31,530
PLANNING & ZONING	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Board of Zoning Appeals Salary	\$ -	\$ 150	\$ -	\$ 150	\$ 150	\$ 0
Planning Commission Salary	1,020	2,400	\$ 600	2,400	\$ 2,400	\$ 0
Printing & Advertising	0	500	\$ -	500	\$ 500	\$ 0
Zoning Administrator Salary	800	800	\$ 467	800	\$ 800	\$ 0
TOTAL PLANNING & ZONING	\$ 1,820	\$ 3,850	\$ 1,067	\$ 3,850	\$ 3,850	\$ 0

PUBLIC WORKS	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Contractors	\$ 513	\$ 12,000	\$ 916	\$ 12,000	\$12,000	\$0
ARRO - Blue Ridge College CMI					\$21,000	
Electric	567	800	\$ 227	800	\$500	(\$300)
Equipment Maintenance/repair	6,574	5,000	\$ 3,009	5,000	\$8,000	\$3,000
Gas/Diesel/LP Gas	8,093	7,500	\$ 3,443	7,500	\$6,500	(\$1,000)
Public Works Salaries	77,368	75,000	\$ 47,904	82,000	\$78,720	(\$3,280)
Supervisor					\$34,350	\$34,350
Maintenance Worker (FT)					\$29,580	\$29,580
Maintenance Worker (PT)					\$14,790	\$14,790
Rent Public Works Equipment Storage	10,800	10,500	\$ 10,800	11,000	\$0	(\$11,000)
Sign Repair, Replacement, Speed Sign	29	3,500	\$ 1,035	3,500	\$6,000	\$2,500
Small Equipment	417	1,500	\$ 1,251	1,500	\$1,500	\$0
Salt	8,626	8,000	\$ 1,320	8,000	\$8,000	\$0
Snow Removal	0	1,300	\$ 290	1,300	\$1,300	\$0
Snow Removal Overtime	1,064	2,000	\$ 1,562	2,000	\$2,000	\$0
Street & Sidewalk Maintenance	30,898	20,000	\$ 1,712	25,000	\$20,000	(\$5,000)
HUR Transfer to Capital Budget Checking					\$77,800	
Street Lights	31,161	34,000	\$ 17,875	34,000	\$34,000	\$0
Supplies	1,675	2,500	\$ 2,659	2,500	\$3,500	\$1,000
Trash - Household and Recycling Collection	91,707	92,000	\$ 65,670	88,000	\$89,500	\$1,500
Trash - Bulk Collection	1,616	3,000	\$ 1,052	3,000	\$3,000	\$0
Trash - Yard Trim	4,590	6,000	\$ 2,900	6,000	\$6,000	\$0
Uniforms- Clothing	1,382	2,500	\$ 865	2,500	\$2,500	\$0
Vehicle Maintenance & Repair	5,162	5,000	\$ 2,840	5,000	\$8,000	\$3,000
Transfer to Capital Project Budget	60,250	120,500	\$ 23,075	195,000	\$118,000	(\$77,000)
TOTAL PUBLIC WORKS	\$ 342,492	\$ 412,600	\$ 190,405	\$ 495,600	\$507,820	\$12,220

PUBLIC SAFETY	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Equipment & supplies	\$ -	\$ 500	\$ -	\$ 500	\$ 500	\$0
Law Enforcement Services	26,187	102,000	45,813	10,000	\$5,000	(\$5,000)
New Windsor Fire Company	10,000	10,000	20,000	20,000	\$20,000	\$0
TOTAL PUBLIC SAFETY	\$ 36,187	\$ 112,500	\$ 65,813	\$ 30,500	\$25,500	(\$5,000)
PARKS	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Electric	\$ 1,841	\$ 1,500	\$ 625	\$ 1,500	\$2,000	\$500
Equipment Repair	628	1,000	1,957	1,000	\$2,500	\$1,500
Maintenance & Landscaping	400	1,750	1,304	2,500	\$2,500	\$0
Town Activities	7,272	8,000	6,173	9,000	\$9,000	\$0
TOTAL PARKS	\$ 10,141	\$ 12,250	\$ 10,059	\$ 14,000	\$16,000	\$2,000
MISCELLANEOUS	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Health Care Benefit	\$ 16,283	\$ 15,000	\$ 7,984	\$ 20,000	\$20,000	\$0
Insurance	25,944	23,000	26,822	28,000	\$30,000	\$2,000
Payroll Expense	46100	21000	22,222	21000	\$45,000	\$24,000
Retirement Plan	3,859	5,000	1,331	8,000	\$8,000	\$0
TOTAL MISCELLANEOUS	\$ 92,186	\$ 64,000	\$ 58,359	\$ 77,000	\$103,000	\$26,000
CONTINGENCY	\$ 11,643	\$ 20,000	\$ 8,935	\$ 20,000	\$20,000	\$0
Highway User transferred to Capt'l budget	55,956		51,571			
TOTAL GENERAL FUND EXPENSES	\$ 718,900	\$ 782,200	\$ 524,364	\$ 807,950	\$882,500	\$74,550
TOTAL GENERAL FUND REVENUE	\$ 809,937	\$ 790,500		\$ 812,950	\$882,500	\$69,550
GENERAL FUND BALANCE	\$ 91,036	\$ 8,300		\$ 5,000	\$0	

TOWN OF NEW WINDSOR						
FY 2018 ENTERPRISE FUND						
OPERATING BUDGET						
REVENUES						
	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Bay Restoration	37,452	36,000	19,052	36,000	\$37,000	\$1,000
Interest Earned	1,859	500	1,587	1,000	\$2,000	\$1,000
Sewer Usage Receipts	371,554	400,000	303,665	440,000	\$478,000	\$38,000
Sewer Hook-Up Fees	99,202	\$ 69,000	106,028	\$ 108,000	\$111,000	\$3,000
Sprinkler Fees	4,008	4,000	4,008	4,000	\$4,000	\$0
Use & Occupancy Fees	0	2,000	0	2,000	\$0	(\$2,000)
Water Hook-Up Fees	118,498	\$ 86,000	96,168	\$ 133,000	\$137,000	\$4,000
Water Usage Receipts	421,000	432,000	329,145	458,000	\$467,000	\$9,000
Miscellaneous/Late Fees	13,612	10,000	6,200	10,000	\$10,000	\$0
REVENUE	\$ 1,067,185	\$ 1,039,500	\$ 865,853	\$ 1,192,000	\$1,246,000	\$54,000
TOTAL REVENUE	\$ 1,067,185	\$ 1,039,500	\$ 865,853	\$ 1,192,000	\$1,246,000	\$54,000
					\$998,000	
EXPENDITURES						
Water						
	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Advertisement	0	200	0	200	\$200	\$0
Chemicals	4,153	3,000	963	4,000	\$4,000	\$0
Contractors/Consultants	4,790	5,000	2,747	10,000	\$10,000	\$0
Electric	9,902	16,000	4,179	12,000	\$12,000	\$0
Emergency Repair	12,205	20,000	48,359	20,000	\$20,000	\$0
Equipment & Maintenance	9,716	10,000	1,822	10,000	\$10,000	\$0
Fuel	0	2,000	0	2,000	\$500	(\$1,500)
Generator - Maintenance/Repair	0	3,000	354	3,000	\$2,000	(\$1,000)
Loan - Chlorine Tank	27,998	28,500	28,298	28,500	\$28,500	\$0
Loan - College/Blue Ridge				0	\$31,380	\$31,380
Loan - Denning's Well	7,434	7,500	7,435	7,500	\$7,500	\$0
Loan - New Water Tank	37,803	38,000	37,802	38,000	\$38,000	\$0
Loan - Water Tank Painting and Refurbishment	23,084	23,000	23,085	23,000	\$23,000	\$0
Maryland Environmental Service - Water	68,869	75,000	44,911	78,000	\$79,000	\$1,000
Postage	487	500	184	800	\$800	\$0
Supplies	992	2,000	1,461	4,000	\$3,000	(\$1,000)
Telephone	2,037	2,200	1,290	4,000	\$3,000	(\$1,000)
Service Contracts	600	500	1,218	500	\$750	\$250
Contingency	2,243	10,000	463	10,000	\$10,000	\$0
Capital Project Transfer	60,000	80,000	106,035	175,000	\$54,785	(\$120,215)
3R's Operating	24,816	40,000	113,963	35,000	\$35,000	\$0
Water Hook Up Fee/Developer Fee Transfer					\$137,000	
TOTAL WATER EXPENSES	\$ 297,129	\$ 366,400	\$ 424,569	\$ 465,500	\$510,415	\$44,915

Sewer	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Advertisement	-	500	69,078	200	\$200	\$0
Bay Restoration	37,452	36,000	9,151	36,000	\$37,000	\$1,000
Chemicals	13,291	25,000	11,510	25,000	\$20,000	(\$5,000)
Electric	52,359	59,000	21,660	60,000	\$55,000	(\$5,000)
Emergency Repair	7,163	20,000	1,975	20,000	\$20,000	\$0
Equipment & Maintenance	15,834	10,000	2,497	10,000	\$10,000	\$0
Fuel	0	2,500	0	2,500	\$500	(\$2,000)
Generator - Maintenance/Repairs	8,467	4,000	2,968	4,000	\$5,000	\$1,000
Contractors/Consultants	2,650	5,000	2,405	10,000	\$10,000	\$0
Laboratory Work					\$0	\$0
MDE Loan Reserve	0		0		\$0	\$0
Loan Wastewater Plant Upgrade	32,416	33,000	32,415	33,000	\$33,000	\$0
Loan Pumping Station	38,788	94,000	19,394	39,000	\$39,000	\$0
Maryland Environmental Service - Sewer	104,593	97,000	69,078	106,000	\$109,000	\$3,000
Office Equipment/Supplies	3,313	3,000	1,708	4,000	\$4,000	\$0
Postage	559	500	175	800	\$800	\$0
Service Contracts	2,876		1,278		\$3,000	\$3,000
Sludge Disposal	56,840	48,000	23,145	50,000	\$52,000	\$2,000
Telephone/Internet	3,489	6,600	1,252	7,000	\$7,000	\$0
Contingency	2,255	10,000	1,418	10,000	\$10,000	\$0
Capital Project Transfer	80,000	80,000	0	169,000	\$54,785	(\$114,215)
3 R's Operating	35,984	35,000	48,288	35,000	\$35,000	\$0
Sewer Hook Up Fee/Developer Fee Transfer					\$111,000	
TOTAL SEWER EXPENSES	\$ 498,329	\$ 569,100	\$ 319,395	\$ 621,500	\$616,285	(\$5,215)
Personnel	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Salary	100,000	99,000	100,000	100,000	\$114,300	\$14,300
Town Manager					\$60,000	
Clerk/Treasurer					\$22,150	
W&S Consultant					\$23,400	
Public Works					\$8,750	
Payroll Expense	5,000	5,000	5,000	5,000	\$5,000	\$0
Total Personnel Expenses	\$ 105,000	\$ 104,000		\$ 105,000	\$119,300	\$14,300
TOTAL WATER AND SEWER EXPENSES	\$ 900,458	\$ 1,039,500		\$1,192,000	\$1,246,000	\$54,000
TOTAL WATER AND SEWER REVENUE	\$ 1,067,185	\$ 1,039,500		\$1,192,000	\$1,246,000	\$54,000
ENTERPRISE FUND BALANCE	\$166,727	\$0		\$0	\$0	

COMBINED BUDGETS	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
WATER AND SEWER EXPENDITURES	\$ 900,458	\$ 1,039,500		\$1,192,000	\$1,246,000	\$54,000
GENERAL EXPENDITURES	\$ 718,900	\$ 782,200		\$807,950	\$882,500	\$74,550
TOTAL COMBINED EXPENDITURES	\$ 1,619,358	\$ 1,821,700		\$1,999,950	\$2,128,500	\$128,550
WATER AND SEWER REVENUES	\$ 1,067,185	\$ 1,039,500		\$1,192,000	\$1,246,000	\$54,000
GENERAL REVENUES	\$ 809,937	\$ 790,500		\$812,950	\$882,500	\$69,550
TOTAL COMBINE REVENUES	\$1,877,121	\$1,830,000		\$2,004,950	\$2,128,500	\$123,550
COMBINED BUDGET FUND BALANCE				\$5,000	\$0	(\$5,000)
Maryland Environmental Service - Water	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Labor - Water Plant Operator	62,000	65,850	39,616	68,552	\$69,795	\$1,243
Communication - Postage/Cell Phones	500	446	154	446	\$446	\$0
Vehicle O&M - Mileage	5,500	5,400	3,399	4,900	\$5,263	\$363
Lab Services/Consumer Confidence Report	2,400	2,456	1,459	2,839	\$2,774	(\$65)
Supplies - Uniforms/MES Fire & Safety	600	605	283	605	\$605	\$0
Total MES Water	\$ 71,000	\$ 74,757		\$ 77,342	\$78,883	\$1,541
Maryland Environmental Service - Sewer	FY2018 Actual	FY2018 Budget	FY2019 YTD	FY2019 Budget	FY2020 Budget	Increase/(Decrease) 19-20
Labor - Sewer Plant Operator	80,000	83,389	59,284	87,662	\$89,375	\$1,713
Technical and Special	700	642		790	\$626	(\$164)
Communication - Postage/Cell Phones	500	442	85	442	\$442	\$0
Vehicle O&M - Mileage	5,400	5,400	3,903	4,900	\$5,263	\$363
Lab Services/ Collection Services	6,900	6,914	5,680	10,921	\$12,350	\$1,429
Supplies - Uniforms/MES Fire & Safety/Fees	500	505	296	505	\$505	\$0
Total MES Sewer	\$ 94,000	\$ 97,292		\$ 105,220	\$108,561	\$3,341
Total MES Budget	\$ 165,000	\$ 172,049		\$ 182,562	\$187,444	\$4,882