

NEAL C ROOP
 MAYOR
 Email:
 NRoop@NewWindsorMD.org

Phone: 410-635-6575
 Fax 410-635-2995
 Email:
 Info@NewWindsorMD.org

TOWN OF NEW WINDSOR
211 High Street - P. O. Box 609
New Windsor, Maryland 21776
Council Work Session Minutes

September 18, 2017

Present: Mayor Roop, Council members – Ed Palsgrove, Kimberlee Schultz, Ed Smith, Sandee Custen and Dave Hoffman. Also present, Town Manager, Frank Schaeffer, and Circuit Rider, Mike Reynolds. There were 2 others in attendance.

Call to Order: Regular Work Session– Call to order at 7:00 P.M. by Mayor Roop.

Approval of August 21, 2017 minutes: A Motion by Councilmember Custen to approve, it was 2nd and passed 5-0.

Agenda Items:

- **Sulphur Spring Park Master Plan** – Town Manager summarized plans that have been presented by G. E. Fielder and 1 other, Ron Seibel.
- **Public Works Shop Location** – Public Works Shop Location Pros – Cons
 Geer Lane

<u>Pros</u>	<u>Cons</u>
<u>Town owns property</u>	<u>Access via Greer Lane is limited for large vehicles</u>
<u>Lower development cost</u>	<u>Loss of use of structures during development</u>
<u>Shorter development time – 2 to 2.5 years</u>	<u>Located close to residential property</u>
<u>Better access to water and sewer</u>	<u>Impacts and reduces space available for open space uses</u>
<u>Proximity to other Town facilities</u>	

Lehigh Property

<u>Pros</u>	<u>Cons</u>
<u>Less impact on adjoining properties</u>	<u>Property and access must be acquired – two distinct ownerships</u>
<u>More Town property available for open space uses</u>	<u>Property acquisition costs, survey, title, legal costs</u>
	<u>Longer development time - 4 to 5 years</u>
	<u>Greater development costs</u>
	<u>Conflicts with possible future economic development</u>

Mayor Roop is to ask Lehigh and Brethren Service Center for input on the Lehigh property location and it will be put on the November Work Session agenda for further discussion

- **Town Code: Vehicle(s) Chapter 196 & Chapter 189 -** Town Attorney stated there are areas in the Town Code regarding this subject that need to be changed. She passed out to new Ordinances with suggested language for the Mayor and Town Council to review. What is the focus? Unregistered vehicles? Boats, trailers, etc. should be included. Address this first. Will be revisited at the October work session
- **Community Deputy Program** – Mayor Roop and Sheriff DeWees have been discussing re-evaluating this situation, nothing concrete yet.
- **Precision Concrete Sidewalk Repair Proposal** – Circuit Rider Mike Reynolds presentation – Maple Ave – estimate to fix 9 areas \$410.00. Church Street – 128 areas – 3 different estimates , Motion by Councilmember Custen to start with Maple Avenue estimate \$410.00, 2nd by Councilmember Schultz, approved 5-0.

Town Manager:

Results of speeding on lower Church St - 85% were over speed limit most of the day from High down Church St – will put the sign up next week going the other direction from Church St up to High Councilmember Schultz would like these results shown to the Thomasson's.

POS Atlee Ridge

Project is at DNR for processing. Responding to requests for additional information.

Sewer Lining

Lining work is complete. Working with contractor on a Change Order for additional manhole repairs.

Blue Ridge Pond Retro-Fit

Project is out for bids. Bids are due September 27th.

Lagoon Remediation

Condon Excavating is continuing work on the small lagoon and removal of old treatment structures. It is the goal to have all this work complete before the County begins filling the large lagoon.

Streetscape

A meeting was held with SHA representatives on September 15th. They are completing a Purpose and Need assessment. There is particular interest in the traffic circle. A traffic circle is an expensive item costing on average \$2.5 million.

Mayor- Comm. Meeting with the 2 juveniles that were in attendance at the Town Council meeting as part of their sentencing were spotted by a Councilmember trying to start another fire in Town. Parents, juveniles, Mayor and Councilmember met again with them to discuss the 2nd incident.

Council Items: Pay as You Go will be postponed to the next meeting.

A Motion to adjourn the Work session was made at 9:50 p.m. by Councilmember ; it was 2nd and approved 5-0.

Respectfully submitted,
Donna Alban, Clerk/Treasurer