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**TOWN OF NEW WINDSOR**  
**211 High Street - P. O. Box 609**  
**New Windsor, Maryland 21776**  
**Council Work Session Minutes**

August 21, 2017

**Present:** Mayor Roop, Council members – Ed Palsgrove, Kimberlee Schultz, Ed Smith, Sandee Custen and Dave Hoffman. Also present, Town Manager, Frank Schaeffer, Circuit Rider, Mike Reynolds and Town Clerk, Donna Alban. There were 2 others in attendance.

**Call to Order:** Regular Work Session– Call to order at 7:00 P.M. by Mayor Roop.

**Approval of July 17, 2017 minutes:** A Motion by Councilmember Hoffman to approve, it was 2nd and passed 4-0. (Only 4-0 approval because Councilmember Smith arrived 7:10 p.m. after the motion and approval)

**Agenda Items:**

- **Pedestrian Lighting - Vendor Presentation** – Dave DE Porter from HADCO Lighting in Littlestown, PA presented a power point presentation to the Mayor and Council on lighting for the Streetscape project.
- **Pedestrian Lighting** – Council decides on 5” longer base with cage, LED, internal light outlet
- **Streetscape** – The SHA is awaiting a lighting decision from the Town. Meeting on 9/15/17 with SHA
- **201 Main Street Park Plan** – G. E. Fielder gave Town Manager a proposal of \$5,328.00 to do a study on the possible uses of this property. – Town Council unanimously decided no on spending the money for this study
- **Sulphur Spring Park Master Plan** – Mayor Roop stated that Ron Siebel would be incorporating a plan with an entrance off Rt. 75 and Town Manager assigned to take a look at some property behind Siebel fields for possible Public Works bldg., which would remove that from any of the plans.

**Town Manager Items:**

- Sludge Tank popped 2 more holes last week. Jack Coe, GMB and Town Manager reviewed what the company is proposing to fix this problem and it is not acceptable.

**Mayor-**

- The work on both railroad crossings has caused some negative conversation from residents blaming the Town; this is not the Towns project.
- The CDBG grant for College and Blue Ridge has received approval
- The Community Legacy grant for Springdale Prep School will be decided in October

**Council Items:**

- On August 30<sup>th</sup>, as part of the court decision, the 2 juveniles that were charged in the Lion's Park fire are required to meet with the Town along with their facilitator; Mayor Roop will attend this meeting representing the Town.

**A Motion to adjourn the Work session was made at 9:50 p.m. by Councilmember Schultz; it was 2<sup>nd</sup> and approved 5-0.**

Respectfully submitted,  
Donna Alban, Clerk/Treasurer