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**TOWN OF NEW WINDSOR**  
**211 High Street - P. O. Box 609**  
**New Windsor, Maryland 21776**  
**Council Work Session Minutes**

July 17, 2017

**Present:** Mayor Roop, Council members – Kimberlee Schultz, Ed Smith and Dave Hoffman. Also present, Town Manager, Frank Schaeffer Town Clerk, and Donna Alban. There were 3 others in attendance.

**Call to Order:** Regular Work Session– Call to order at 7:00 P.M. by Mayor Roop.

**Approval of May 15, 2017 minutes:** A Motion by Councilmember Smith to approve, it was 2nd and passed 3-0.

**Agenda Items;**

- **Adoption – Fair Housing and Equal Opportunity (FHEO) Plan – A Motion by Councilmember Hoffman to approve, 2<sup>nd</sup> by Councilmember Smith and passed 3-0.**
- **Adoption Section 3 Plan – A Motion by Councilmember Schultz, 2<sup>nd</sup> by Councilmember Hoffman and passed 3-0.**
- **Music on the Main – Alcoholic Beverage Resolution – A Motion by Councilmember Hoffman to approve Resolution No. 07-17-17, it was 2<sup>nd</sup> by Councilmember Schultz and passed 3-0.**
- **Sulphur Spring Park Addition Master Plan and Community Input – Grace Fielder**  
A power point presentation was made showing analysis plans and 3 Concept plans. A discussion followed with a few more items that need to be incorporated into each plan. The next discussion will be at the August Work Session on August 21, 2017.

**Town Manager Items:**

- POS has allotted \$61,000.00 to the Town - improvements at the Atlee Ridge Tot lot- \$19,000 and 201 Main Street lot - \$42,000
- 201 Main Street has a dilapidated building with contents that the Public Works department will dispose of.
- He and Circuit Rider, Michael Reynolds has met with a lighting vendor regarding the Streetscape project. They will develop a basic plan for presentation at the August Work Session.

**Mayor-**

- Continued updates on the sewer lining project
- Don't forget National Night out on August 1<sup>st</sup> – 6:30 – 8:30 at the Carnival grounds
- 6 to fix (endangered property) due next week
- Music on the Main business cards are being ordered to spread the word of the event

- West Carroll Rec Council has inquired what they need to do to have a 5K event the day of Music on the Main, Town Manager Schaeffer will work with them on that
- Should hear mid- August regarding the Community Legacy grant for Springdale Prep.

**Council Items:**

- **Councilmember Schultz:** The Council needs to revisit the untagged vehicles for discussion. She went to a workshop and Music on the Main will be advertised in the Taneytown newsletter
- **Councilmember Hoffman:** He is taking care of getting the 1 day liquor license on Friday for the Music on the Main event. The new home property on Maple Avenue is grossly overgrown. Town Manager Schaeffer will address that as well as an untagged vehicle at 410 Church St.

**A Motion to adjourn the Work session was made at 8:45 p.m. by Councilmember Smith; it was 2<sup>nd</sup> and approved 3-0.**

Respectfully submitted,  
Donna Alban, Clerk/Treasurer