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## **Minutes – Town Council Meeting August 3, 2016**

**Present:** Mayor Roop, Council Members, Sandra Custen, David Hoffman, Kimberlee Schultz and Ed Smith. (Councilmember Palsgrove not in attendance.) Also present was Town Clerk, Donna Alban, Town Attorney Ostrander and Town Manager, Frank Schaeffer. There were 31 others in attendance.

**Call to Order:** Mayor Roop called the Town Council meeting to Order at 7:00 p.m.

**Pledge of Allegiance:** Boy Scout Troop #582 present tonight working on Merit Badge and led the Pledge.

**Recording and Agenda Policies:** Mayor Roop stated that the Town Meeting is recorded by electronic means and that the meeting will follow an Agenda. Anyone who wished to have a matter placed on the Agenda needed to submit the topic to the Mayor in writing by the last Wednesday of the month, by the close of the business day; which is 3:00 p.m. These items will be reviewed for approval.

**Previous Meeting Minutes:** A Motion by Councilmember Smith to approve the July 6, 2016 minutes. It was 2<sup>nd</sup> by Councilmember Custen and approved 4-0.

### **Recognition of 90+ Birthday Celebrants –**

1. Jane Cater – 92 years– present with family
2. Regina Roop – 90 years – present with family
3. Veronica Erb – 90 years
4. William Fleagle – 92 years
5. Betty Fritz – 91 years
6. Buckey Garver – 93 years
7. Rachael Taggart – 95 years

### **Council Reports –**

#### **Public Works: Councilmember Hoffman –**

- Yard waste continuing on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays
- Regular mowing duties.
- Pickle ball Court has been completed at the Tennis Court.
- New John Deere mower received and in service.
- Maintenance on Lion's Club building.
- Atlee Tot lot low lying branches removed.
- Lion's Club ballfield project marked off.

#### **Water & Sewer: Councilmember Palsgrove –**

- No report

**Public Safety: Councilmember Smith -**

- Gave Cpl. Tausen report. – 115 incidents in July
- Josh Thompson, several incidents throughout the month resulting in a violation of his parole and probation and put into custody
- 34 and/or violations or citations issued
- Thank you to all those that participated in the successful National Night Out event on August 2, 2016.

**Economic Development: Councilmember Schultz -**

- Attended Music on the Main meeting this week, working on letter to businesses for this event
- Website continues to be worked on, meeting with Kalena next Thursday to work on some items

**Community Enhancement: Councilmember Custen -**

- Town's event "Music on the Main" scheduled for Saturday, October 1<sup>st</sup>. Next planning meeting scheduled for 8/22. 4 bands to play for a couple hours each. There will be vendors and other things to do as well.
- Thank You to everyone involved with the National Night Out event, large turnout and success.

**Mayor's Report:**

- Pickle ball – resident, Roy Libdan's idea, thank you to Public Works for assisting in setting that up
- Dielman Inn Lead Abatement project – bid award later in this meeting
- Roop Drive and Spoerlien drive repaving project – Mayor videotaped each residents property in the event of any damage during the project
- David Rapids, middle school student did a 2 week internship at the Town. He wants a career in politics.
- Another thank you for the outstanding National Night Out event.

**Community Deputy:** - Cpl. Tausen not in attendance. Councilman Smith gave Cpl. Tausen's report.

**West Carroll Recreation:** No report.

**Fire Chief Report: Chief Tom Coe**

- 20 fire calls – YTD 146
- New utility vehicle to be placed in service
- Thanked the Community for outstanding success in the National Night Out event
- Decrease in siren blowing – 60 day trial will only be used for fire – not ambulance calls
- Next Crab feed - September 10 get your tickets early
- August 6<sup>th</sup> Shrimp and chicken dinner
- Aug. 27<sup>th</sup> – Casey Cares event sponsored by the Fire Dept. – be a firefighter for the day
- Chief Coe is always willing to answer any questions residents have regarding the use of the siren

**Town Manager Report:**

**Lagoon Decommissioning**

The aerators and curtains have been removed from both lagoons by the Town Public Works staff. It was necessary to purchase new chemical feed pumps to disinfect the clear water. The old pumps could not be repaired. Pumping down of clear water in the lagoons will begin the first of August.

**Streetscape Planning Assistance**

Streetscape was discussed in depth at the July 18<sup>th</sup> Work Session. Charlie Day from the Local Government Infrastructure Financing Program was in attendance to present financing options which are available through that program. Town Manager and Town Clerk meeting with him at Town Hall on August 26<sup>th</sup>.

**Spoerlien and Roop Drives Paving.**

The adjoining property owners have been sent letters informing them of the project. The start date has been pushed back to the end of August.

**Snow Storm Jonas**

FEMA reimbursement has been received in the amount of \$9,646.28.

**Lions Ballfield Project.**

Service agreement has been signed with both contractors and Notice to Proceed has been issued. The fencing contractor anticipated being complete by the end of August.

**Dielman Inn Lead Paint Abatement**

Five bids were received. Bid award is scheduled for this evening's agenda.

**Pickle ball Courts**

Pickle ball Courts were painted July 12<sup>th</sup>.

**Disc Golf**

Two holes of the disc golf have been installed in the Atlee open space.

**John Deere Mower**

The John Deere Z950R mower has been delivered.

**Income Tax Revenue**

The Town received a \$46,610.00 income tax distribution in June. This brought the total FY2016 distribution to \$170,452.00. This is \$37,452.00 greater than the budgeted amount.

**Clerk/Treasurer –**

**General Fund**

Balance of - \$135,809.09

General Fund – Capital Budget Account - \$81,997.22

**Enterprise Fund**

Balance of - \$353,536.79

Enterprise Capital Reserve and 3 R's fund the balance is– \$461,671.49

Loan repayment fund the balance is -\$54,457.06

Money Market fund the balance is \$50,362.36

Lagoon Remediation fund the balance is \$686,083.44

**Real Property –**

16 - For Sale

6– Foreclosure

1 commercial available

**Audit field work scheduled to begin August 8<sup>th</sup>.**

**Lehigh Update** – Andy Rigler present from Lehigh – work continuing as scheduled. Old New Windsor Road is scheduled to be reopened on 8/22/16.

**Residents Concern:** None

**Old Business:**

- **Music on the Main** - Councilmember Hoffman is working with the County for a beer and wine permit at the event. Councilman Smith states that he has a sound person for the entertainment.
- **Resolution** – Resolution No. 08-03-16 – to authorize the consumption and possession in open containers of alcoholic beverages on public property and closing of street - **Motion by Councilmember Hoffman to approve Resolution 08-03-16, 2<sup>nd</sup> by Councilmember Schultz and approved 4-0.**

**New Business:**

• **Dielman Inn Lead Abatement Project Award –**

**Background:** New Windsor received a \$450,000.00 Community Development Block Grant from the Maryland Department of Housing and Community Development to abate the lead paint and repaint the exterior of the Dielman Inn. The Town issued a request for bids for that work. Five bids were received. The bid results are shown below.

<b><u>Contactor</u></b>	<b><u>Bid Amount</u></b>
<b><u>A&amp;I</u></b>	<b><u>\$211,000.00</u></b>
<b><u>Abscope Environmental Inc.</u></b>	<b><u>\$235,730.00</u></b>
<b><u>BARCO Enterprises Inc.</u></b>	<b><u>\$288,480.00</u></b>
<b><u>Blastech Enterprises, Inc.</u></b>	<b><u>\$440,000.00</u></b>
<b><u>Ionion Painting</u></b>	<b><u>\$534,688.00</u></b>

After a review of the bids A & I was determined to be the lowest responsive bidder. A & I received favorable recommendations from their references.

- **Recommended Action:** Award of Dielman Inn Lead Paint Abatement and Repainting to A & I for \$211,000.00. **A Motion by Councilmember Hoffman to approve A & I bid for \$211,000.00, 2<sup>nd</sup> by Councilmember Custen and approved 4-0.**
- Mayor Roop stated Councilmember Hoffman is working on design of 2 signs to post on the Dielman Property so that anyone passing by the property will know the project is being addressed.

**Announcements -**

- Music on the Main, October 1<sup>st</sup> 1-7pm.
- September 10<sup>th</sup>, crab feed

**A Motion was made by Councilmember Smith at 8:20 p.m. to adjourn; it was 2<sup>nd</sup> and approved 4-0.**

Respectfully submitted,  
Donna Alban, Town Clerk