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**TOWN OF NEW WINDSOR**  
**211 High Street - P. O. Box 609**  
**New Windsor, Maryland 21776**  
**Minutes - Council Work Session**  
February 16, 2016

Mayor Roop called the work session meeting to order at 7:00 p.m.

**Present:** Mayor, Neal C. Roop, Council members – Dave Hoffman, Ed Palsgrove, Wayne Blacksten and Kimberlee Schultz. Also present, Town Manager, Frank Schaeffer, Water/Sewer contractor, Jack Coe, Town Clerk, Donna Alban and Town Attorney, Michelle Ostrander. There were 8 others in attendance.

**Approval of January 19, 2016 minutes**– A Motion by Councilmember Hoffman, 2nd and approved 4-0.

**Cable Franchise Agreement – Motion** to approve by Councilmember Palsgrove, 2<sup>nd</sup> and approved 4-0.

**Streetscape Pedestrian Lighting MOU**– In attendance were representatives from SHA and Engineer firm JMT, In order for SHA to proceed with the design phase on the project the MOU needs to be approved and signed. After a short discussion SHA is placing the project on hold until the Town takes action.

**FY 2017 Budget Overview -** Town Manager will have budget books ready for the next meeting

**White Property - Town** Manager contacted Rob Burke of Carroll County to notify the County the Town is interested in the property without any financial input

**Lagoon Remediation** – Town Manager, Jack Coe and Phil Snader of Enviro-Technology met today. Timeline is going to be a bumpy ride.

**Mayor –**

- Developer for Snader’s Summit is going before the Planning Commission next Monday night to get approval on deleting Town homes from the development and doing all single family.
- Grant update – Received a letter today and it be approximately another month before we receive the monies to proceed on the lead abatement at Dielman Inn

**Councilmember Blacksten** asked Town Manager the status on a new mower for the Public Works department – Town Manager states – speaking with Finch and debating with the guys on a gasoline vs. diesel. More updates later.

**Councilmember Schultz** is concerned about getting the information out to residents during a bad weather event – short discussion.

**A Motion to adjourn the Work session was made at 8:55 p.m. by Councilmember Schultz, 2<sup>nd</sup> and approved 4-0.**

Respectfully submitted,  
Donna Alban, Town Clerk