

Residential Application for Bay Restoration Fee Financial Hardship Exemption

The Town of new Windsor is responsible for collection of the Bay restoration Fund (BRF) fee. The BRF fee is charged to Town residents on their utility bills. On July 1, 2012, the Maryland General Assembly enacted House Bill 446, which increased the BRF fee for residential users from \$7.50 per quarter to \$15.00 per quarter. The Bill also requires billing authorities to develop a residential financial hardship waiver plan for low income households.

New Windsor residents may apply directly to the Town for an exemption from the fee due to substantial financial hardship. Proof of residency must be verified by supplying (1) A copy of applicant's photo identification; and (2) for homeowners – a copy of utility bill or for renters – a copy of your lease or utility bill.

Hardship exemption applications will be accepted throughout the year. To be eligible for an exemption, the resident must meet two of the following conditions:

1. Receive energy assistance subsidy;
2. Receive public assistance – supplemental Social Security Income (SSI) or food stamps;
3. Receive Veterans or Social Security disability benefits;
4. Meet the income criteria contained below. A copy of the tax return you filed for the prior calendar year is required.

Household Size	Maximum Gross Monthly Income	Maximum Gross Yearly Income
1	\$1,628.95	\$19,547.50
2	\$2,206.45	\$26,477.50
3	\$2,783.95	\$33,407.50
4	\$3,361.45	\$40,337.50
5	\$3,938.95	\$47,267.50
6	\$4,516.45	\$54,197.50
For each additional person, add	\$577.50	\$6,930.00

(Income limits established by the Maryland Department of Human Resources/Office of Home Energy Programs.)

Confirmation on official letterhead is required for items 1-3. Please note that exemptions are only valid for a one year period. Residents are required to submit an application with supporting documentation annually in order for an exemption to continue.

To apply an applicant must print and fill out the application and send it to:

Town of New Windsor
211 High Street, P.O. Box 609
New Windsor, MD 21776

When submitting hardship exemption application, please include all supporting documentation necessary.

It is important to note that this exemption expires after one year and it is the responsibility of the customer to submit the application and supporting documentation before the exemption expires.