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## MONTHLY PAYMENT PLAN AGREEMENT

ACCOUNT # \_\_\_\_\_

I, \_\_\_\_\_, owner/tenant of the property located at

\_\_\_\_\_ request a monthly payment schedule for my water water/sewer bill. The monthly payment will equal 1/3 of the quarterly amount. **All monthly installments will be due on the 20<sup>th</sup> of the month.** Note: If the due date falls on a weekend or holiday, payment is due by the end of the next business day.

I agree to make monthly payments in accordance with the adopted Monthly Water/Sewer Bill Payment Procedure. I understand that if I miss a payment I will be assessed all late penalties/fees that apply and that my water may be shut off.

SIGNATURE OF PROPERTY OWNER/TENANT:

\_\_\_\_\_

DATE: \_\_\_\_\_